

**Clayton Valley Charter High School
Parent Faculty Club – General Meeting
Tuesday, February 20, 2024, 7PM Library and Google Meets
Meeting Minutes**

Agenda

I. Call to Order/President's Welcome/ Introductions 7:04PM

a. President, Executive Vice President, Treasurer, Vice President Fundraising, Secretary, and Parliamentarian: present Veronica Miller, Bradley Thomas, Kristin Agustin, Deena Muller and Vanessa Pallas. BOD members absent Jacqueline Messer and Onita Chavez. Veronica Miller to take meeting minutes, Bradley Thomas to lead the agenda.

II. Executive Directors Report: Bill Morones- June 5th is confirmed Graduation. Recreating school culture safety first. Bell to bell instruction. CVCHS hosted a Special Olympics event which was extremely successful. Teacher request: Casey Gardner assist with fundraising ideas and monies for Poetry Slam contest mid-April. PFC will assist with fundraising ideas this year, donate some monies and consider jading it to subsequent PFC budget. The event can be found on CVs webstore Maureen Allen Legacy. March 13th 5:30pm PFC members will present an update to CVCHS BOD.

I. Leadership: Jenna Ebert/Student report: absent

V. Review of Minutes from January 16, 2024- reviewed minutes and proposed edits. Kyler King motioned to approve the minutes with edits, Bradley Thomas second the motion to approve the minutes with edits. All in favor- yes, no abstentions or no's

VI. Treasurer's report/review/update: Kristin provided updated inflows and outflows, see related documents. PayPal monies will be moved from PayPal into the PFC Savings.

VII. Fundraising report:

- a. Update/s: Valentines Day on site fundraiser was good, monies were lost, the enthusiasm and student connection intangible. Ideally the PFC will know what other fundraisers and their products/services are ongoing in order to not compete or ensure a different product.
- b. Sees Candy fundraiser March 1-31st flyer to go out in the newsletter and on PFC website. March 27th Panda Express Dine and Donate.
- c. Schedule Bingo April tbd/tba 4/18-19 or 4/25-26 depending upon venue

VIII. Senior Activities:

- a. Update/s: Raised ~\$2300, they have a check from Sees coming (\$404). Collages are coming in. Next Disney payment is March 4th, they have ~207 kids registered. Brunch theme is Catching the Next Wave and is March 12, 2024, more info to be sent out on Brunch to parent volunteers. Kris is working with Marissa and Vixen on Books & Burritos and Bowling. Kris has 120 Senior Parent emails, communication are going out soon with updates.

IX. Hospitality: May 2024 Teacher/Staff Appreciation lunch. PFC has ~ \$200 to spend prior to May on Teachers and Staff.

X. Old Business:

- a. a. Update on non-profit status, Tax paper/s and updated with DOJ (Kristin)- in progress

XI. New Business

- b. Update on non-profit status- in progress of obtaining the requested documents for the DOJ. It appears the DOJ is asking for items that were sent to them. Kristin is going through boxes of paper documents as former volunteers didn't save all documents electronically. Once relevant documents are obtained, Kristin, Veronica and Bradley will meet to ensure robust communication and transparency.
- c. Bylaws suggested updates and Job Description out for comments: Bylaws were updated at BOD meeting on 2/20/24 6pm: Veronica Miller, Bradley Thomas, Kristin Agustin, and (one vote for co-chairs) Deena Muller and Vanessa Pallas. All agreed to updated language. Job descriptions will be updated and posted to the website along with the Bylaws.
- d. PFC 2024-2025 Recruitment- robust communication plan to get parents excited to participate and volunteer.

XII. Open Forum- nothing

XIII. Adjourn: 7:50pm

- a. GUEST SPEAKER: Guest speaker for February meeting after Adjournment, Debbie Gold and Darlene Hersh, topic Power of Attorney documents for Young Adults 18+

NEXT PFC MEETING MARCH 19, 2024