

Clayton Valley Charter High School
PFC General Meeting Minutes
Tuesday, August 21, 2018 at 7:00 PM
CVCHS Library

CALL TO ORDER: 7:05 PM

Executive Board Present:

President- Jen Ram~~an~~en

Executive Vice President- Dawn Schadek

VP Fundraising- Kim Madrigal & Stephanie Nocerino

Secretary- Veronica Miller

Treasurer- Masanna Loui

Parliamentarian: Marta Vanegas

Introductions

Attendees listed after meeting notes

Principal's Report: Jeff Anderson

New Executive Director Jim Scheible

Principals report: first week or so good, smooth, 9th grade doing well.

Fully staffed Biology teacher replacement Dr. Zaida Barr

Friday night game, Eagles won! Great start off to the year!

August 24th Meet & Greet BBQ before football game, meet Jim Scheible

New Block schedule

Monday/Tuesday/Friday- normal six period schedule

Wednesday/Thursday- Block schedule

Open house next Thursday August 30, 2018

Homecoming Saturday September 29, 2018

Faculty Representative and Award Winner

Sarah Lovick

COPE WITH HOPE-13 reasons why -talk about ~~eeoping~~coping skills

Jeremy Bates was a BIG hit with the kids

Homework help- tutors available 63 tutors here to help for one hour after school

Challenge Day is coming up for our sophomores, PARENTS please volunteer if you can

Dates: 9/4, 9/5, 9/6, 9/7, and 9/10

NEW this year: Sign language- sign I class offered this year, next year sign I and II will be available.

Leadership/Student Report:

Student Rep: Sydney: sydneycaulder@yahoo.com

September 29, 2018 Homecoming 6-10 parent volunteers coat check, selling water and lemonade;
6:30-10:30 PM.

Approval of Minutes from May 15, 2018

PFC President Jen Raman emailed minutes to parents who have subscribed to PFC, additional copies were brought to the meeting.

Correction needed- update Graves/Grapes

Motion to approve May minutes with spelling update by Marta Vanegas, Veronica second the motion and ALL in FAVOR, no abstainers

Treasurers Report and Proposed Budget 2018/2019

Masanna provided copies of 2017/2018 budget report to include Actual vs. Budgeted, and

CVCHS Treasurer's Report

Cash flow

Inflows (income) and outflows (expenses)

Adjusted Bank Balances August 15, 2018

Checking \$6,937.69

Savings \$27,570.43

Last meeting May 15, 2018 donations to date donations totaled (see report)

Net bingo fundraising \$2,200.00

Walk thru registration \$602.03

Checks: \$4,000 scholarships for volunteering (Eight students received scholarship money for 100+ hours of volunteer tutoring)

Constant Contact paid \$336.00 fee for six months

Dawn, motion to approve the Treasurers Report, Veronica second the motion, all in favor, no abstainers.

Review the proposed budget

Marta -motion to approve proposed budget,

Second to approve the budget- all approve yah, no abstentions

Fundraising Kim and Stephanie

Five Guys Dine and Donate- flyer- Janet post around the school

Paint Night- discussion:

October 2018 paint night? Concerned about after school sports and activities

JV-Football on Thursday

V- Football Friday

Looking for a venue- possible place Voyeur Hall, Clayton Library 4-10 \$162.00 (need insurance)

1200 square feet, Hall capacity hall is 174 people

Merchandise sales: freshman day was busy

Senior Activities:

Coordinator Kathy Verdame (not present)

Concerned parent of a senior about graduation night. Students were VERY concerned that they didn't have any say in the last-minute venue change. Students expected the Disneyland trip.

Graduate night: Center Concord- grad night Kathy head of Senior of activities- Theme is a SECRET. Other schools have their grad night, volunteers will set up and clean up

Safe and sober night- a parent mentioned that donated funds are for safe night and was a potential problem for outside funding (donations).

Meeting dates are-TBA

Old Business

Need procedure for advance purchase of PFC merchandise and or other pre-sale related activities.

New Business

Hospitality:

Lisa- spent one-third on dinner, didn't work out the way they wanted it to (last year), this year they will provide a variety of snacks in the teachers' lounge.

PFC Audit 2017-18

Marta R. Vanegas, Esq. performed an audit (see report) for transactions August 1, 2017 to August 21, 2018, recommendations provided.

Auditor- four minor irregularities, reimbursement request that were not properly requested with no officer signature, and other expense didn't have receipt (not serious tasks) we didn't do an audit in January, we are ok

“Further, no Audit was conducted in January 2018 as required by the bylaws. Therefore, this Audit reflects a combined audit of both semesters' accounting and financial statements.

These items are minor and insignificant in comparison to the size and flow of this account. There is also marked improvement in the rigor of the organization's financial controls compared to previous years”.

“In my opinion, the financial statements referred to previously present fairly, in all material respects, the financial position of the PFC, and the results of its operations and its cash flows for the subject time-period, in conformity with accounting principles generally accepted in the United States of America.”

Additional recommendation:

An annual audit is more practical than twice a year.

Veronica notated: we need to update bylaws with recommendation. TBA.

Veronica motion to approve PFC audit 2017, second motion Juliana, all in favor, no opposed and Marta abstained.

Open Forum

New guy Jim Executive Director- is enjoying meeting students and parents and will be on campus a lot for the first several weeks.

Meeting adjourned at 7:56 PM

Meeting attended by:

Stephanie Nocerino, Kim Madrigal, Gabby DelaVega, Karen McDonald, Jeff Anderson, Martha Lara, Wendy Townlin, Mesanna Loui, Linda Reese, Dawn Schadek, Jen Raman, Meenu Chauban, Kathy Simeone, Juliana Teach, Veronica Miller, Jim Scheible, Sherryse McAleenan, Sharan Nacionales, Chrissy Siville, Sydney Caulder, Sarah Lovick and Courtney (Lewis) Daysh.

Resources

POWERSCHOOL: view your student's homework, current grades and attendance

Link: <https://cvchs.powerschool.com/public/home.html>