

**Clayton Valley Charter High School
PFC General Meeting Minutes
Tuesday, August 22, 2017 at 7:03 p.m.
CVCHS Library**

I. Call to Order/President's Welcome/Introductions:

Members of the PFC Executive Board were present as follows:

President – Jen Raman
Executive VP – Dawn Schadek
VP Fundraising – Stephanie and Kim Madrigal
Treasurer – Masanna Loui
Secretary – Veronica Miller
Parliamentarian – Marta Vanegas (Dawn Schadek filling in tonight)

A motion to have a vote for VP of Fundraising Stephanie Nocerino and Kim was made by Dawn Schadek and seconded by Juliana Teach. Motion passed.

A motion to have a vote for Veronica Miller for Secretary was made by and seconded by Dawn Schadek and seconded by Juliana Teach. Motion passed.

II. Principal's & Faculty Representative Report: Jeff Anderson staff orientation- What you can do the first week to connect with your kids (students)? Back to School night is next Thursday 7PM. Achieve 3000, Ascend math program, School-ogy and Deans List. Fall Sports are underway, 1,000 students involved in sports. Challenge day scheduled August 30, 31 and September 1, 5 & 6. Rallies? Sara Lovick (Faculty Representative) is the staff trainer for Achieve 3000 trainer. Each student will be tested and their Lexi level will be emailed to parents. Non-fiction reading program. Tutoring program offered Monday thru Thursday available in the library to help with homework for one hour after school. Information went home with kids.

III. Approval of Minutes: **A motion to approve the May 16th, 2017 minutes was made by Dawn Schadek and seconded by Stephanie Nocerino Motion approved.**

IV. Treasurer's Report: Email from Diane Bailey, report for what the school collected for the PFC, 41 donations totaling \$5520. Budget Meeting was held on July 21, 2017 we still need to work through it and finalize it. Also, need to plan for an audit Jan-July and we need to find someone to do our taxes, which are filed in November.

V. Leadership/Student Report: Becca Phelan- Senior picnic September 6th at Waterworld. The last day to get tickets is Friday September 1, 2017. Recommended to place the Senior Picnic in the Eagles Eye. Greg Rosowell- Homecoming is October 14, 2017 from 8-12 AM, they need parent volunteers. Parent can help with coat check and selling food and beverages. Parents can email Gregory.Rosowell@

VI. Fundraising: New this year dine and donate. Stephanie and Kim are reaching out to local vendors for information. Update Amazon Smile-how to use- we need directions on how to use/sign into it.

VII. Old Business:
a. Review budget for this year. Holiday Fare is being cancelled for this year.

Committee Chairpersons:

Auditor – Marcia Mason/Marta Vanegas
Campus Beautification – Peter Schadek
Eagle’s Eye Editor – maybe Kelley King (not Sarah Suggs)
Holiday Faire – Stephanie Nocerino & Kim Madrigal
Hospitality – Lisa Butterfield
Senior Activities – Katie Dresdow & maybe others
Webmaster – Kyler King

VII. New Business:

a: Staff Requests- Jeff Anderson inquired about staff requests. Gift cards will be given to all teachers (90). Budget needs to be updated in order to provide update to Jeff on staff request budget. The gift cards will be distributed.

b: Website- website access for specific people:

A motion to approve Website Access updates by Juliana Teach and seconded by Dawn Schadek. Motion approved.

c: Parliamentarian By Laws will be revised.

d: T-Shirt are being ordered and there are preorders from Walk-thru

e: Beautification- Peter Schadek- spend between \$400-\$600 per umbrella, agree to spend up to \$3600 on the umbrellas. This budget item got approved in April 2017

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IX. Open Forum: Sunshine offered to translate school emails from English to Spanish. This will help parents stay updated and informed. Jen and or Veronica will follow up with Sunshine.

X. Meeting adjourned at 8:08 p.m.