

Clayton Valley Charter High School  
Parent Faculty Club –General Meeting  
Tuesday February 20, 2018  
School Library  
Minutes (Approved March 20, 2018)

Call to Order 7:04 PM

Executive Board

- President- Dawn Schadek, filling in for Jen Raman
- Executive Vice Present -Dawn Schadek
- VP Fundraising- Stephanie Nocerino and Kim Madrigal
- Treasurer- Masanna Loui
- Secretary- Veronica Miller
- Parliamentarian- Marta Vanegas-

Committee Chairs

- Hospitality- Lisa Vallero Butterfield
- Webmaster- Kyler King

Principals Report: Ted Meriam, Chief Innovation Officer

- Principal Jeff Anderson is participating in the incoming student meeting tonight
- Tonight 2/20/18, is make-up night for incoming students for 2018-19
- Saturday 2/17/18 about 1,000 parents and students attended the incoming 9<sup>th</sup> grade presentations
- Lock down drill- successful (last week)
- Play- 'Urine Town' very funny, great play
- Jazz- received unanimous superior award
- Faculty- Sarah Lovick is off site with students reviewing colleges

Minutes:

- Motion to approve December minutes Stephanie, second Marta- all in favor unanimous

Treasurer Report:

- Masanna reviews treasurer report details
- Cash Flow
  - \$140.53- Chipotle Fundraising
  - \$138.32- Employee Donations from Chevron, AT&T and BOA
  - \$17.00- T-Shirt Sales
  - \$79.51- Amazon Smile
  - \$262.75- E-Scrip

Outflows: Not checks written

- Outstanding check:
  - Check # 3130 Simply Selling T-shirts \$261.00

- Motion to approve treasurers report by Dawn Schdek, second Lisa Vallero Butterfield
- PFC received a letter from the IRS approving our extension request, we have to file our taxes by June 15, 2018, for the fiscal year of July 31, 2017- Masanna will follow up again with Kevin King

### VP Fundraising Report

- Recent fundraising efforts-\$49/\$324
- Five Guys Tuesday, March 6<sup>th</sup> 11:00 AM to 9:00 PM
- Need- May date for new fundraising i.e. painting

### New Business:

- Hospitality: Lisa selling food on campus potential future opportunity
- Set up a fundraising meeting

### Old Business:

- T-Shirt, hats etc. Will hold off on buying any new items

### Open Forum

- PFC website- update the site to be more user friendly
- Veronica email new (incoming parents) invite them to the next meeting March meeting accept nominations and April election/s will be voting for 2018-2019 Board. NOTE: The April meeting will be open for Board nominations and voting will be held at the May 2018 PFC meeting. New volunteers welcomed!
- Head of Elections Committee (Dawn and Marta) will email all current Board and Chair members regarding their interest in positions for 2018-2019
- Marta propose to have a NEW by-law committee (Marta, Veronica and Gabby), and Ted Meriam collect nominations now for March meeting. April we elect (updated May 2018)
- Eagles Eyes- add PFC Board elections in the Eagles Eye (Veronica will email Kathy)
- Masanna- good idea on updating Mission statement and compiling information into one page, non-profit- 501(c)
- Bingo fundraising- Kim and Veronica will research, on-site needs approval, or off-site need venue? Blue Devils, Shadeland Muesum
- Compile the .org email address to ensure data is going to appropriate people

### Meeting Attendees:

1. Masanna Loui
2. Kyler King- Website Manager
3. Kim Magrigal
4. Stephanie Nocerino
5. Lisa Vallero Butterfield
6. Dawn Schadek
7. Marta Vagegas
8. Ted Meriam
9. Veronica Miller