

**Clayton Valley Charter High School
PFC General Meeting Minutes
Tuesday, September 20th, 2016 at 7:06 p.m.
CVCHS Library**

I. Call to Order/President's Welcome/Introductions:

Members of the PFC Executive Board were present as follows:

Stephanie Nocerino, President
Katie Dresdow, Executive Vice President
Kevin King, Treasurer
Juliana Teach, Parliamentarian
Kelley King – VP of Fundraising
Tina Dietrich – Secretary
Patrick Gaffney – Interim Principal
John McMorris – Deputy Principal

- II. Principal's Report:** Dr. Patrick Gaffney introduced John McMorris as the Deputy Principal. John reported that he has a history with CVCHS and was a principal at Northgate High School. He's been here a week and loves it. This is his 30th year in education. He noted that every other school is cutting counselors, but here, they're adding them. It's something that CVCHS has done right. He's learned so much from the counselors. He believes we are here for the students. If they aren't learning, we should find out why. The most important thing is the relationship between the teachers and the students. Keeping that strong will be his approach. He's excited to be here and says his door is open.

Dr. Gaffney reported that we are re-delegating stuff. We just finished progress reports and are going through the NHS process. Benchmark exams are coming up in two weeks. The County Office of Education is back with us in the math department. We have new staff. Football is doing well. Band is doing great. They just finished up the Walnut Festival parade. Kevin remarked that at the County Office of Education meeting, the representatives were very positive after the LCAP presentation. They thought our budget was strong and wanted to share it with other schools.

- III. Faculty Representative Report:** No report.

- IV. Approval of Minutes:** *A motion to approve the August 16th, 2016 minutes was made by Kevin King and seconded by Katie Dresdow with the following correction: change the lunch period time from 50 minutes to 35 minutes in the Prinicpal's Report paragraph. Motion approved.*

- V. Treasurer's Report:** Kevin King reported that we are waiting for the money from the Treasurer's office from walk through. It should be around \$18,000. We have just over \$9,000 going out. A big chunk of that was for gift cards for teachers. Overall, the balance sheet looks OK. We should encourage people to do employee matching. Item C is an outstanding item that crossed the budget from last year to this year. It's a check that hasn't been cashed. It was given to Stephanie Sproul, but made out to a parent for senior activities. Kelly handed out the teacher's Staples cards at the BBQ. Tina Dietrich presented the January 1 – July 31, 2016 audit noting a few minor errors that didn't significantly affect the financial position of the PFC. She said that the records fairly represent the financial position of the CVCHS PFC and recommended a monthly reconciliation with the accounting software.

- VI. Fundraising Report:** 16 accounts have been updated for Lucky. E-scrip has been very low, around \$500. Nicholas mentioned that Five Guys has been a good fundraiser. He also mentioned putting up advertising

banners from companies like Men's Wearhouse. Mitzi suggested putting ads on the PFC website to raise money. Macy's just opened up a brand new tuxedo counter in Walnut Creek, so we should talk to them. Kyler was concerned that it might be taken in a negative way if we are trying to sell stuff to students. Stephanie mentioned adding "CVCHS thanks company name here" on the poster.

VII. Leadership/Student Report: Nicolas Grant reported that the leadership represents the student body at the school. We represent 2200 students which is a great opportunity and also a great responsibility. He would like to raise money for a CASL camp trip. The California Association of Student Leaders develops student strategies including communication with teachers. CASL is a camp in San Jose that runs April 1st – 3rd but he couldn't fit it in the budget. He's been looking into fundraising so he can bring the whole leadership class. ASB's goal is to reach out to everyone to see if they can gather the funds. \$15,000 is the estimated cost. They are hoping to get some of the funds from the PFC. One goal is to get the younger leaders well trained so that when they are older, they will be more equipped to do things like help in situations when people are goofing off in class, communicate with teachers, create a responsible atmosphere in the lunchroom and classroom, etc. Mitzi suggested reaching out to the CBCA for funds. She also suggested having a booth at the holiday fair. ASB is doing red ribbon week and a natural highs presentation with Mr. Ralston. They are having a hard time finding parents to volunteer in the Eagles Rack, so please contact Alison Bacigalupo if you're interested in volunteering. They need two people at a time in there. ASB is talking about adding a winter dance this year.

VIII. Old Business:

a. Senior Activities: Thursday night, 6pm, there is a senior night talking about college and other senior issues. There will be Senior Activities meeting directly after at 7pm.

b. Hospitality/Back To School Night: Kevin said Mike's BBQ was good. Mike thanked the volunteers. He didn't know what to expect, and looking back sees what they can do better, but had a good time doing it. Going forward, the more information hospitality has, the better they can do on future events. Next on the list for hospitality is the teacher & staff holiday lunch in December. It was suggested that during the next Back to School Night, they could open up the BBQ to the public as a fund raiser. Kyler asked if we could sell food at Homecoming on the 22nd.

c. Teen Esteem – Screens and Teens: The event was last night. There was a good showing of about 56 parents.

IX. New Business:

- **Staff Requests:** None
- **Holiday Faire:** Mitzi reported that the faire is Sunday, November 13th, 11am – 4pm. They are running an ad in the Clayton Pioneer. The Computer Club did a great job getting the applications online. Tina asked if sports teams can have a booth. Mitzi said, "Definitely, and get your application in by next week." The key is getting the student clubs to have booths, because the main goal is to make money for the students. Mitzi needs the student club email addresses. Nicholas said he can get those to her. ASB will do check in for people in the parking lot.
- **Host Family Needed:** On Eagle's Eye.

X. Meeting adjourned at 8:37 p.m.